

Job Seekers

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Sr. Product Manager, Artificial Intelligence **DoIT Technology Platform Director II** **Recruitment #24-004776-0002**

DEPARTMENT DoIT Enterprise Information Systems

DATE OPENED 8/29/2024 08:00:00 AM

FILING DEADLINE 9/12/2024 11:59:00 PM

SALARY \$109,247.00 - \$176,552.00/year

EMPLOYMENT TYPE Full-Time

HR ANALYST Cindy Mann

WORK LOCATION Anne Arundel

TELEWORK ELIGIBLE Yes



Introduction

DoIT's AI enablement work facilitates the adoption of AI across Maryland State Government, through the lens of responsible and productive use, to improve services for Marylanders. We build out foundations, issue policies, create institutional capacity, drive momentum, and encourage experimentation. We do so in deep partnership with stakeholders across the state, and with the help of experts across industry, academia, and civil society.

Maryland is an incredible place to build a career. As an employer, the Department of IT values inclusion, integrity, innovation, empowerment, and hard work. We offer a collaborative work environment, comprehensive health care and benefits, and impactful real-world challenges to grow and excel. If you're interested in working with a passionate team of people who care about the future of Maryland, start here.

GRADE

STD 0025

LOCATION OF POSITION

Dept. of Information Technology (DoIT)
100 Community Place
Crownsville, MD 21032

Main Purpose Of Job

We are seeking an experienced product professional - the “Senior Product Manager, AI” – who can help uplevel the state’s capacity to productively leverage AI to improve state services and workflows. Reporting to the State’s Senior Advisor for Responsible AI, you will partner with teams and agencies across Maryland to launch AI proofs-of-concept (PoCs), pilots, and experiments; establish strategy to move PoCs to scaled deployments; help get in place capacity-building initiatives, playbooks, roadmaps and infrastructure; and engage with teams across the state to understand and respond to foundational needs.

In a nutshell: this is a unique opportunity to help incubate an entire state’s approach to productively leveraging AI. The ideal candidate will be a highly self-motivated product manager with a proven track record and toolkit, who can work in challenging environments, has a deep understanding of and passion for shipping products leveraging AI/ML technologies, is flexible to changing circumstances, and is a strong collaborator and communicator.

This is a management service position which serves at the pleasure of the appointing authority

POSITION DUTIES

Triage, surface, prioritize, launch, and product-manage a diverse portfolio of AI proofs of concept (PoCs) and pilots across the state, in deep partnership with agencies and other relevant state actors. Help partners understand the “art of the possible” vis a vis emerging use cases leveraging AI. Evaluate outcomes and if successful, help teams plan to move towards scaled deployments.

Feed lessons learned during discovery, testing, and deployment back into the state’s overall AI strategy, policies, and roadmap to ensure the state is continuously improving and adapting.

Collaborate with the Maryland Digital Service and the MD AI Community of Practice to build out a regularly updated, groomed use case repository that captures capabilities that have “graduated” from proof-of-concept, so that agencies with similar needs have a clear pathway to adopt proven tools,

vendors, and approaches.

Work closely with leaders focused on AI governance, privacy, and security to ensure every AI project is an opportunity to uplevel our governance practices, that commonly requested AI tools are vetted from a product lens, and that proper adherence to state AI principles is observed and operationalized.

Help agencies across the state build their capacity to better understand how, where, when, and why to leverage AI in response to problems and opportunities they surface, particularly as part of intake and the overall procurement process. Build playbooks here as useful.

Partner with relevant stakeholders to help conceptualize and execute initiatives that stimulate AI adoption and experimentation across agencies (for example – sandbox environments to safely test prototypes; hackathons; workshops; etc).

Engage with peers across the US AI ecosystem to adopt best practices and share lessons learned.

MINIMUM QUALIFICATIONS

Five (5) years of experience leading cross functional teams as a product manager, and at least 2 of those years focused on shipping AI/ML products, leveraging data-driven decision-making, human-centered design, and agile methodologies.

DESIRED OR PREFERRED QUALIFICATIONS

Our Preferred Candidate Will Have One or More of the Following:

Working knowledge/understanding of the end-to-end AI/ML product lifecycle.

Experience with autonomously pushing forward “0 to 1” work in challenging, resource-constrained environments.

Experience working in state or federal government or building services for governments leveraging AI/ML

SELECTION PROCESS

Please make sure that you provide sufficient information on your resume to show that you meet the qualifications for this recruitment. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. Successful candidates will be placed on the eligible (employment) list for at least one year.

EXAMINATION PROCESS

The assessment may consist of a rating of your education, training, and experience related to the requirements of the position. It is important that you provide complete and accurate information on your application. Please report all experience and education that is related to this position.

BENEFITS

STATE OF MARYLAND BENEFITS

FURTHER INSTRUCTIONS

Online applications are highly recommended. However, if you are unable to apply online, the paper application and supplemental questionnaire may be submitted to: Department of Budget and Management, Recruitment and Examination Division, 301 W. Preston St., Baltimore, MD 21201. Paper application materials must be received in our office by the closing date for the recruitment. No postmarks will be accepted.

For questions regarding this recruitment, please contact the DBM Recruitment and Examination Division at Application.Help@maryland.gov or 410-767-4850, MD TTY Relay Service 1-800-735-2258.

We thank our Veterans for their service to our country.

People with disabilities and bilingual candidates are encouraged to apply.

As an equal opportunity employer, Maryland is committed to recruitment, retaining and promoting employees who are reflective of the State's diversity.

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