Principles to Improve CX July 15 0

**Customer Experience** 

CX Metrics for Decision Making Aug 6 Improving CX for Benefit Access Aug 14

webinar

series

GEORGETOWN UNIVERSITY

beeckcenter social impact + innovation Digital Benefits NETWORK





The Digital Benefits Network supports government in delivering public benefits services and technology that are accessible, effective, and equitable in order to ultimately increase economic opportunity.

SNAP | WIC | Medicaid/CHIP | TANF | Basic Income | UI | Child Care



Ecosystem Coordination



Curation of Info & Tools



Actionable Research & Resources



Peer Communities of Practice



Learning & Futures

## **Webinar Community Norms**

Please note this event will be recorded.

(Transcription and slides will be available)

Use raise hand function to ask questions during Q&A or drop them in the chat. Please stay on mute unless you're presenting or asking a question during Q&A.

Be kind in the chat and respectful in your communication. Join the Digital Benefits Network!

Follow: @BeeckDBN LinkedIn: DigitalBenefitsNetwork Subscribe: <u>https://bit.ly/3VU446Z</u>



## Why Focus on Customer Experience in Digital Benefits Delivery?

"Customer experience is a function of expectations compared with a lived experience. Our research finds when a customer's experience (as a constituent, business, or another government agency) utilizing state services meets or exceeds expectations, it can boost trust in government, improve morale among the civil services, diminish negative media coverage, and lower costs for government agencies."

- McKinsey, Governments can deliver exceptional customer experiences—here's how

## **Executive Level Attention to CX and Service Delivery**



Administration

DECEMBER 13, 2021

Executive Order on Transforming Federal Customer Experience and Service Delivery to Rebuild Trust in Government

BRIEFING ROOM > PRESIDENTIAL ACTIONS

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## **Executive Order Directives**

"Government must be held accountable for designing and delivering services with a focus on the actual experience of the people whom it is meant to serve." "Every interaction should be seen as an opportunity for the Government to save an individual's time (and thus reduce "time taxes") and to deliver the level of service that the public expects and deserves."

"Federal Government's management of its customer experience and service delivery should be driven fundamentally by the voice of the customer through human-centered design methodologies; empirical customer research; an understanding of behavioral science and user testing, especially for digital services; and other mechanisms of engagement."

## **President's Management Agenda Priority #2**



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Executive Order High Impact Service Providers ~ Govt-wide CX Efforts ~ Stories Resources ~



### Federal Customer Experience

#### Transforming the way government serves the public

We're on a mission to deliver a simple, seamless, and secure customer experience, on par with or better than leading consumer experiences



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CX

Learn more about EO 14058 See the providers and feedback data



**High Impact** Service Providers

Government-wide **CX Efforts** 

> Learn about the Life Experience projects





CX HISPs

### High Impact Service Providers

We're working with 38 of the nation's highest impact service providers to rai the standard of government service delivery

apact Service Providers (HISPs) are selected due to the scale and critical nature of their pub ally, HISP teams conduct comprehensive assessments of their high-impact services, measu experience maturity, and identify actions to improve service delivery.



Trust in Major Government Service Provid Go to dashboard

### **OMB and GSA CX Efforts**



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#### Reach people where they are with government-powered text messages

Notify.gov is a text message service that helps federal, state, local, tribal and territorial governments more effectively communicate with the people they serve.

Sign in with ULOGIN.GOV if you are an existing pilot partner

Currently we are only working with select pilot partners. If you are interested in using Notify.gov in the future, please contact tts-benefits-studio@gsa.gov to learn more.



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#### OUR SERVICES

### Do you have a complex challenge?

#### **OUR SERVICES**

The Lab is a team of designers with diverse backgrounds that helps our partners address complex challenges. Across all of our services, we strive to build human-centered design capacity across the federal government.

## **Federal Agency Response to CX Executive Order**









#### Welcome to the Customer Experience Toolkit!

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The Customer Experience Toolkit, co-designed with USDA staff members, is a knowledge base to inform and build customer experience capacity at USDA. Select a topic below and click through to learn more and utilize the templates and additional resources.

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An official website of the United States government. Here's how

#### U.S. DEPARTMENT OF LAB

**Employment and Training Administration** 

PROGRAM AREAS V POLICY AND DIRECTIVES V RESOURCES V NEWS



Effective Customer Experience (CQ) in the digital unemployment bisurance context is about much more than providing calimants with an enjoyable specifiesco – often, it can make the difference between a calimant testing able to successful yromplete an application or not. In short, good CX can result in well-informed claimants, a higher number of accurate and complete filings, increased claimant trust in Ul organization and deviced administrative burden for states.

We've gathered the following resources and best practices for your state to use as you work to improve your CX. If you have questions, please don't hesitate to reach out to us - we'd love to hear from you. And if you have recommendations for future resources, please let us know.

#### FACING A FINANCIAL SHOCK

#### Improving Access to Public Benefits and Customer Experience

#### Key Actions and Best Practices

US BY THE PEOPLE

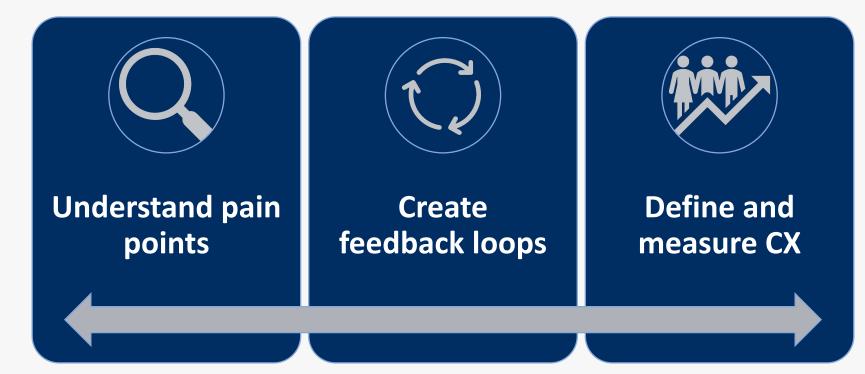
#### THE CHALLENGE

Financial shocks — such as an unexpected medical bill, suden loss of income, a relie in retor of loan coming due — are common in the United States, and low- and moderate income households often have greater difficulty watering these shocks. Current public benefits programs provide essential support to millions of households stronging to achieve financial stability.<sup>3</sup>Y et many religible households facing a financial shock have difficulty health, mitting and other critical supports.<sup>1</sup> Households accessing benefits can water countless hours navigating what is drona tangide web of information about available services and complex and burdenscine application processes.<sup>3</sup> Addressing sectors toward an integrated, secure, human-centered approach to benefits access that also stronghenes program integrity.<sup>3</sup>

#### HOW WE WILL GET THERE

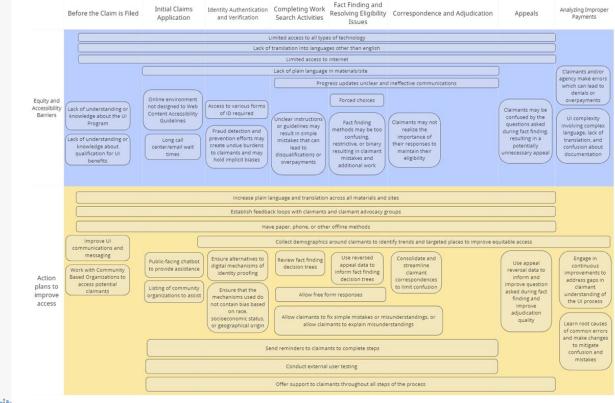
Comprehensive and sustained improvement in benefits access and customer experience requires changes across policy. operations, technology, staffing, procurement, and more. Across numerous Federal agencies and programs, states, and localities, successful improvements have often been built upon key actions and practices. Not every action or practice applies to every program or location, nor is it necessary to combine all of them at once to achieve real improvement. Rather, the following actions and practices provide a general starting point for improving benefits access and customer experience and identifying areas for next-level improvements across programs. This list is not intended as a substitute for specific actions that may be required of states, but to identify broader areas that may encompass required actions. All of these actions and practices are subject to statutory, legal, and policy requirements and availability of funding.

## **USDOL CX Principles**



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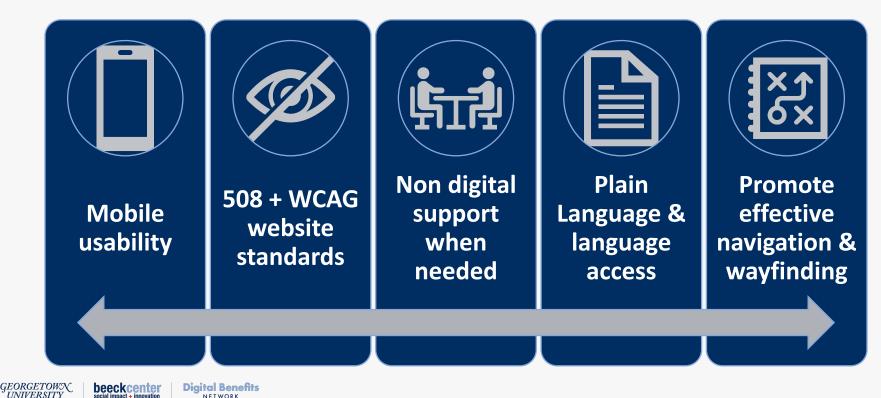
# Journey Map Example from USDOL UIPL 01-24: Equitable Access to UI



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on Digite

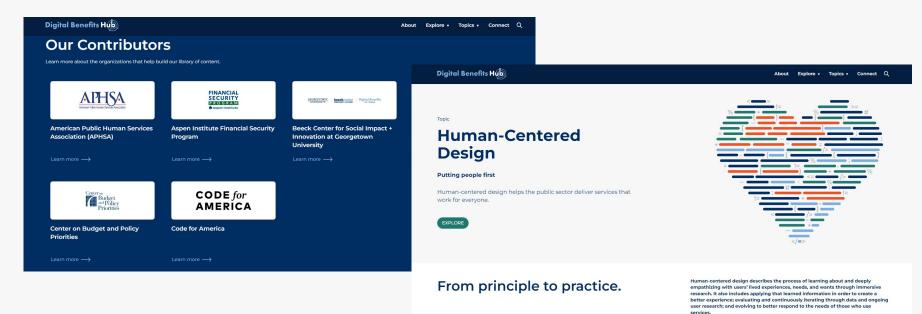
### **USDOL CX Focus Areas Examples**



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## **Organizations Helping Bring Attention and Resources to State Customer Experience Work**



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## **CX Principles: Personalization, Consistency,**



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# Customer Experience in California





- What is CX at California's Employment Development Department
- How CX is different than UX
- What we're doing in California
- How it's making a difference



## What is CX at California's EDD

We design with real customer behaviors and motivations in mind, using customer and employee feedback to be more customer-centric in the delivery of our programs and services.

### Vision

- Our customers feel heard and believe their needs are understood by EDD and its employees.
- Our customers can access user-friendly services with self-service options.
- Our customers experience dependable and consistent services every time they interact with us.

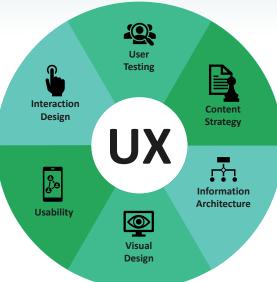


## How CX is different than UX



### **Customer Experience (CX)**

Focuses on the entire experience with EDD products, services, and interactions.



### User Experience (UX)

Focuses on specific product experiences.



## Who makes up the CX team at California's EDD

Helps create a customer-centric culture, builds consensus across the department, and manages the Voice of the Customer program Chief Experience Officer Manages the EDD's CX program and policies, CX Governance structure and Community of Practices

CX Manager & Specialists

Applies CX best practices to modernization projects and department services and works with project managers and program partners to provide CX support

CX Analysts

Supports the CX specialists in projects and develops Voice of the Customer reports



## What is our CX Governance

Honors EDD's customer-centric commitment and focuses modernization efforts on improving the overall customer and employee experience Decision-maki ng Aligns and unite enterprise decision making around improving customer interactions, access, and engagement with EDD

Prioritization and resources

Prioritizes operational investments, resources, and technology developments that support CX improvements

Customer-cent ric culture Ensures that a strong CX culture is embraced across EDD's programs and services



## What our CX Community of Practice does

Serves as an enterprise forum to develop recommendations and processes to achieve EDD's goals of delivering easy, user-friendly, and reliable services Vision, Outcomes, Principles

> Training and Metrics

Defines CX vision, target outcomes, design principles, and roles and responsibilities

Ensures CX objectives are understood and adopted by employees consistently across the EDD (e.g., enterprise-wide training and metrics for CX improvements)

Feedback Loops and Prioritization Establishes processes and recommends policies for CX knowledge-sharing, feedback loops, and enhancement prioritization



## What is our Voice of the Customer program

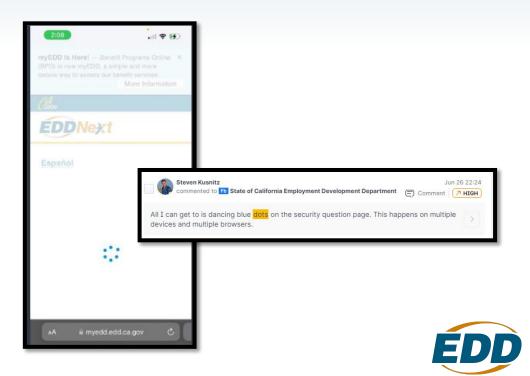
A Voice of the Customer (VoC) program:

- Monitors customer experiences across the many ways a customer interacts with us (e.g., chat, calls, social media, etc.).
- Provides data to identify customer gaps and pain points to inform the design and delivery of services.
- Collects customer feedback to better understand their needs and expectations.
- Helps us improve our services and products, and overall customer satisfaction.
- Measures effectiveness of enhancements.



## Voice of the Customer: myEDD Login





## **New Customer Surveys**

We've **expanded our VoC program to get customer feedback** with surveys in offices and the EDD website.

### **Survey Goals**

To better understand our customers, their needs, and expectations, including:

- Reasons for visiting an office or the website.
- · Satisfaction with services and interactions.
- Successes and opportunities for improvements.



## How we're using research and testing

## myEDD Login

Most participants did not recognize the Okta Verify app and were unable to successfully locate and download the app to complete enrollment. "The experience is too complicated, it takes too much time, and now it goes through a 3rd-party app which decreases your security. Instead of sending me a text."

### **CX/UX Impact to Design**

Removed Okta Verify app from list of multi-factor authentication options to meet customer needs and preferences



#### Español

EDD

9:41

0.Gov

#### Set Up Login Verification

To protect your account, you will receive a verification code every time you log in. Select your delivery option. You can change this option at any time.



## Forms Redesign Research: Benefit Applications

### **Objectives**

- Improve form and question language to streamline claim processing and improve the customer experience
- Simplify and shorten forms by removing unnecessary content
- Increase efficiencies and reduce the need for manual processing

### **Research and Testing**

More 4,500 hours and more than 75 participants

- 15 past claimants
- 15 first-time applicants
- 16 advocacy groups
- 6 field offices
- 30+ other EDD employees, including claim filers



## **Applying the Recommendations**

We used the relevant business rules, legal requirements, and research findings to guide our proposed solutions.

- Removed questions.
- Rewrote the content and defined misunderstood terms, difficult vocabulary and concepts.
- Grouped questions by sections and used descriptive headings.
- Simplified the instructions to be more customer-centric, adding instructions and help text for difficult questions.
- Reformatted response fields to reduce errors.
- Explained why certain questions are asked and how information will be shared.

Proposed Application Updates

**Unemployment** 156 questions and sub-questions or actions to 74

**Disability** 46 questions to 30



## **Feedback on Draft Application**

### **Applicants**

Applicants had an easier time filling out the application.

*"I thought the application was gonna be much longer. If you have all the information already, it would take 10 minutes, 20 minutes? I feel like it's a pretty simple, straightforward overall application compared to other things l've filled out."* 

"It just **makes it clear** that your eyes go exactly where they need to go, and there's a bold font too. It's **not hard to read at all**, which is nice."

### Employees

Claim filers felt that applicants would have an easier time and the filing process would be more

"I think applicants would be less likely to make mistakes because the formatting, the words, and everything — they're easier to understand...Our [existing] application doesn't really give them anything."

*"I appreciate the work that you're doing. It's so appreciated. You don't know. I've been hoping, and I still always hope that this program can change for the better, to make it more user-friendly for the claimant. It's not about* 

# **Key Success Factors for CX**

- CX Champion and executive support
- Legislative funding and support
- Voice of the Customer
- Feedback loops for customers and employees
- Vendor support to supplement CX and UX teams



# Thank you



## The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



civilla



# principles to improve CX

## **Beeck Center Webinar Series**

July 15, 2024 Michigan UIA + Civilla

# What work is being done in Michigan?

# end to end CX

- Office renovations
- Plain language
- Online coaching sessions
- New system

# our approach

- Human Centered Design (HCD)
- Inclusive: internal & external stakeholder engagement
- Research
- Iterative design and testing

### What are some examples of this in practice at UIA?

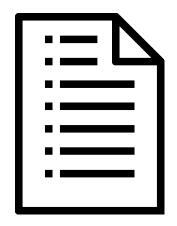
# the challenge

The experience of accessing the unemployment system is complex and time consuming for claimants, employers, and navigators.

#### areas of focus



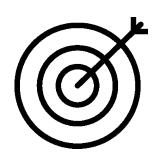
website



correspondence

# design principles







Simple

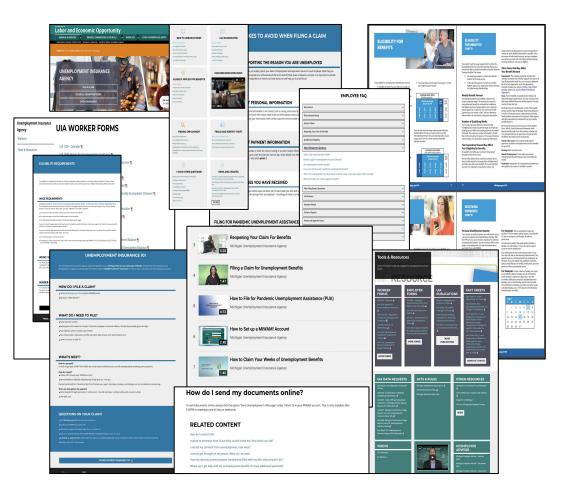
**Clear Expectations** 

**Just In Time** 

Consistent plain language, clear guidance, and visual hierarchy Help customers know when and how to take action

Provide information that is most relevant to customers' immediate needs

## website



# claimant roadmap

Claimant Roadmap

😭 > Bureaus & Agencies > Unemployment Insurance Agency > Tools & Resources > Claimant Roadmap

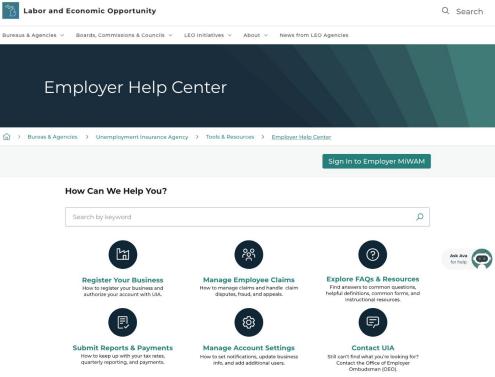
6 steps to help you apply for and understand your benefits

ihould I apply?	Show all
STEP 1	
Prepare to apply	
Show more 🗸	
STEP 2	
Submit your application	
Show more 🗸	
STEP 3	
Review your Monetary	
Determination Letter	
Show more 👻	
STEP 4	
Register & search for work	
Show more 😪	
STEP 5	
	011/2
Update your information ev weeks	eryz
Show more 🗸	

"I feel a lot less intimidated by it. It's resources for me. It's not just a scary government website. It's something that can help me get back on my feet."

— claimant

# employer help center



**"Thinking as a seasoned HR** person, this is a really good breakdown to give to someone who may not understand. I can't remember ever seeing this in my career."

- HR professional

### key correspondence

UIA 1575C (Rev. 10-21)

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SEVERUS SNAPE 23 SUTHERN COURT GRAND PAPPOS MI 48503	Mall Date: March 14, 2024 Letter ID: L0140515809 CLM: CB703481-0 Name: SEVERUS SNAPE	Policy Tubbaccillo Any Routie Anytowitie In 40003	Name: Pinky Tuscadero Claimant ID: 2300999000	
MONETARY REDETERMINAT Plus Important Claim Informa		Unemployment Insurance Agency (	JIA)	
SEVERUS SNAPE,		Claim Notice		
Your claim for unemployment benefits was filed on March 13, 202 as important information on returning to work and filing bi-weekly or Read this letter carefully and keep it for reference during your claim the information.	pertifications, is explained below.	You filed a claim for unemployment be notice and complete the next steps.	enefits on March 1, 2024. Review this	
Based on the wages reported by your employer(s) and/or by you, to establish a claim for unemployment benefits. You earned enoug and you meet the monetary requirements. You are entitled to rece disqualified or held ineligible for other reasons.	h wages during your base period	Overview: Based on the information in your application	you meet the monetary requirements to establish	
Claim Summary Vere revealing benefit amount is \$342.00. You claimed 0 capantens: You are lighte for up to 20 0 weeks of unemptoyed benefit You claim is valid for one year. Your benefit year begins to 2025. For all correspondence related to your claim, you requeste You provide the following reasons for separation(s) from	farch 10, 2024 and ends March 08, d to be contacted by mail.		we are still reviewing your claim to determine if you ther state requirements.	
Base Period Employers Laid Off ROSCOE P COLTRAIN SECT	URITY - separating employer		Need help understanding the process? View the UIA Claimant Roadmap at www.Michigan.gov/UIAClaimantRoadmap	
You must also meet other requirements to be eligible for benefits, fired from your job, Unemployment Insurance Agency will request employer about your separation. A determination will be made reg and this will be mailed separately.	information from you and your			
Work Registration To complete the Register for Work requirement you must complete	te the following two-step process:			
First, create your job seeker profile on Pure Michigan Tal Visit www.mialentorg to get started. Second, meet with staff from your Local Michigan Works virtually or In-person.				
	UA is an Equal Opportunity Employer/Progr Audiary July, services and other researchin accommodations are available spon request individuals with disabilities.	State Unorginyment Benefes are Employer Fundost	Auditory aftin services and after research de excontrandations are available concrete et to inductable with distributions 1 of 5 Soc Destance Vithamer ( 01236	

"This letter is one of the most concise government documents I've ever received. I liked the fact that this letter was separated into different pages for different types of information."

What are the ingredients to a successful CX project?

# how the work gets done

- Vision
- Leadership
- Resources
- Partnership

# What are some best practices for adopting HCD?

# best practices

- Strong executive leadership
- Tight scope on a key domino
- Empower a core team
- Commit to implementation
- Use proof points

#### **Discussion & Questions**



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# Thank you!

#### **About the Beeck Center**

The Beeck Center for Social Impact + Innovation at Georgetown University brings together students, expert practitioners, and extended networks to work on projects that solve societal challenges using data, design, technology, and policy. Our projects test new ways for public and private institutions to leverage data and analytics, digital technologies, and service design to help more people.

